

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI

PROFORMA FOR SUBMISSION OF INFORMATION BY THE PRIVATE UNIVERSITIES FOR ASCERTAINING THEIR NORMS AND STANDARDS.

A. Legal Status

1.1	Name and address of the University	Uttaranchal University Arcadia Grant, P.O. Chandanwari, Premnagar, Dehradun – 248007 (Uttarakhand)
1.2	Headquarters of the University	Arcadia Grant, P.O. Chandanwari, Premnagar, Dehradun - 248007 (Uttarakhand)
1.3	<p>Information about University</p> <p>a. Website</p> <p>b. E-mail</p> <p>c. Phone Nos.</p> <p>d. Fax Nos.</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor_____</p> <p>b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor_____</p>	<p>Uttaranchaluniversity.ac.in</p> <p>university@uttaranchaluniversity.ac.in</p> <p>0135-2771946, 2771947, 2772135, 2771170</p> <p>0135-2772231</p> <p>Mr. Jitendra Joshi</p> <p>Tel. No. : 0135- 2771170,</p> <p>Mob. : 9756161718</p> <p>Fax No. : 91-0135-2772231</p> <p>chancellor@uttaranchaluniversity.ac.in</p> <p>Dr. S. C. Joshi</p> <p>Tel. No. : 0135-2771949,</p>

	<p>c. Ph. (including mobile), Fax Nos. and e-mail of Registrar_____</p> <p>d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer_____</p>	<p>Mob. : 7500613111 Fax No.: 91-0135-2772231 vc@uttaranchaluniversity.ac.in</p> <p>Mr. S. C. Sharma Tel. No. : 0135-3203273, Mob. : 7351811777 Fax No.: 91-035-2772231 registrar@uttaranchaluniversity.ac.in</p> <p>Mr. Akram Ansari, Sr. Accounts Officer Tel. No. : 0135-2771135, Mob. : 9837061315 Fax No.: 91-035-2772231 akramansari2001@yahoo.com</p>								
1.4	Date & Year of establishment	University was established on 15.02.2013								
1.5	<p>Name of the Society promoting the University (information may be provided in the following format)</p> <p>(copy of the registered MoA/Trust Deed to be enclosed)</p>	<p>Name of promoting Society is Sushila Devi Centre for Professional Studies & Research, Arcadia Grant, P.O. Chandanwari, Premnagar, Derhadun – 248007 (Uttarakhand)</p> <p style="text-align: right;">Encl - 01</p>								
1.6	<p>Composition of the Society/Trust</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Name</th><th>Address</th><th>Occupation</th><th>Designation in the Society/Trust</th></tr> </thead> <tbody> <tr> <td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>(Details to be provided in Appendix –I)</p>	Name	Address	Occupation	Designation in the Society/Trust					<p>Details of the composition of the Society as mentioned in Appendix-I.</p> <p style="text-align: right;">Encl - 02</p>
Name	Address	Occupation	Designation in the Society/Trust							
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If year, please provide details in the following									

2.1	Whether Unitary in nature (as per the UGC Regulation)	University at present is Unitary in nature.
2.2	Territorial Jurisdiction of the University as per the Act	At present, the territorial jurisdiction of the University is State of Uttarakhand.
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	The constituent Institutes of the University are Uttaranchal Institute of Technology, Uttaranchal Institute of Management, Uttaranchal Institute of Business Studies & Law College Dehradun.
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. & date of the approval of State Government _____</p> <p>c. Letter No. & date of the approval of UGC _____</p> <p>(Details to be provided in Appendix –V)</p> <p>(Please attached attested copy of the approval)</p>	At present, the University does not have any off-campus centre.
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. & date of the approval of Host Country _____</p> <p>c. Letter No. & date of the approval of Government of India _____</p> <p>(Details to be provided in Appendix –V)</p> <p>(Please attached attested copy of the approval)</p>	At present, the University does not have any off-shore centre.
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent	University, at present is not offering any distance education programme.

	authority? (Please enclose attested copy of the course-wise approval of competent authority)	
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in Appendix – VI)</p> <p>(Please enclosed attested copy of the approval from the competent authority)</p>	Till now, the Uttarakhand University has not established any Study Centre other than the campus.

C. Academic Activities Description

3. Academic Programmes

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference.</p> <p>(Details to be provided in Appendix – VIII)</p>	<table><tr><th>Programme</th><th>Sanction Intake</th><th>Actual enrolment</th></tr><tr><td>UG</td><td></td><td></td></tr><tr><td>PG</td><td></td><td></td></tr><tr><td>Diploma</td><td></td><td></td></tr><tr><td>PG Diploma</td><td colspan="2">NA</td></tr><tr><td>Certificate course</td><td></td><td></td></tr><tr><td>M.Phil</td><td></td><td></td></tr><tr><td>Ph.D.</td><td></td><td></td></tr><tr><td>Any other (pl. specify)</td><td></td><td></td></tr></table> <p>State Govt. of Uttarakhand has not issued any such notification.</p>	Programme	Sanction Intake	Actual enrolment	UG			PG			Diploma			PG Diploma	NA		Certificate course			M.Phil			Ph.D.			Any other (pl. specify)		
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Any other (pl. specify)																													
3.2	<p>Current number of academic programmes/courses offered by the University</p> <p>(Details to be provided in Appendix- IV)</p>	<table><tr><th>Programme</th><th>Sanction Intake</th><th>Actual enrolment</th></tr><tr><td>UG</td><td></td><td></td></tr><tr><td>PG</td><td></td><td></td></tr><tr><td>Diploma</td><td></td><td></td></tr><tr><td>PG Diploma</td><td></td><td></td></tr><tr><td>Certificate course</td><td></td><td></td></tr><tr><td>M.Phil</td><td></td><td></td></tr><tr><td>Ph.D.</td><td></td><td></td></tr><tr><td>Any other (pl. specify)</td><td></td><td></td></tr></table>	Programme	Sanction Intake	Actual enrolment	UG			PG			Diploma			PG Diploma			Certificate course			M.Phil			Ph.D.			Any other (pl. specify)		
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		<p>Details of the programmes (UG/PG) run by the Uttaranchal University are detailed in the enclosed Appendix-IV.</p> <p style="text-align: right;">Encl - 4</p>						
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc., have been taken to:</p> <p>a. Start new courses</p> <p>b. To increase intake</p> <p>If yes, please enclose copy of approval and give course-wise details in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the course</th> <th>Statutory Council</th> <th>Whether approval taken</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix – X)</p>	Name of the course	Statutory Council	Whether approval taken				<p>Approval of BCI has been taken before the commencement of B.A.LL.B. (Hons.), BBA.LL.B. (Hons.), LL.B. (Hons.) and LL.M. courses in academic session 2013-2014. The BCI approval No. BCI:D:758/2013(LE) dated 10th June, 2013 is enclosed.</p> <p style="text-align: right;">Encl - 5</p>
Name of the course	Statutory Council	Whether approval taken						
3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1"> <thead> <tr> <th>Name of the Study Centre</th> <th>Courses offered</th> <th>No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>(Details to be provided in Appendix – VII)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				<p>The University is not running any course under distance mode.</p>
Name of the Study Centre	Courses offered	No. of students enrolled						

3.5	Temporal plan of academic work in the University Semester system/Annual system	The University has adopted Semester System for running its academic programmes.
3.6	Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:- a. Name of Course(s) b. Since when started c. Whether the University has applied for permission from UGC? (Details to be provided in Appendix – XI)	The University is not running any course which is not specified under Section 22 of the UGC Act, 1956.

4. Academic Programmes

4.1	Number of students enrolled in the University for the current academic year according to regions and countries (Please give separate information for main campus and off-campus/off-shore campus)
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Particulars		No. of students from the same State where the University is located	No. of students from other State	No. of NRI students	No. of overseas students excluding NRIs		Grant Total
					Foreign Students	Person of Indian Origin students	
UG	M						
	F						
	T						
PG	M						
	F						
	T						
M. Phil	M						

	F						
	T						
Ph.D.	M						
	F						
	T						
Diploma	M						
	F						
	T						
PG Diploma	M						
	F						
	T						
Certificate	M						
	F						
	T						
Any other (Pl. Specify)	M						
	F			Details enclosed.	Encl – 6 (i), 6 (ii), 6 (iii)		
	T						

M-Male, F-Female, T-Total

4.2	Category-wise students	No. of				
			Category	Female	Male	Total
			SC			
			ST			
			OBC			
			PH			
			General			
			Total			
Note: Details given with Encl – 6 (i), 6 (ii), 6 (iii)						

4.3	Details of the two batches of students admitted. Academic activities of the University have started from 2013-2014 session only. Only 1st batch is running.
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Particulars	Batch 1: 2013-2014			Batch 2: New University		
	Year of Entry - 2013			Year of Entry -		
	UG	PG	Total	UG	PG	Total

No. of admitted to the programme	1129	341	1470	-	-	-
No. of Drop-outs (a) Within four months of Joining Afterwards	NIL	NIL	NIL	New University started in 2013-14	New University started in 2013-14	New University started in 2013-14
No. of appeared for the final year examination	New University. No End-Term Examinations has yet taken place.					
No. of passed in the final exam	New University. No End-Term Examinations has taken place as yet.					
No. of passed in first class	New University. No End-Term Examinations has taken place as yet.					

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details.	Provision for bridge/remedial courses to the educationally disadvantaged students in the first year has not been made, but the methodology to introduce bridge/remedial courses from the next academic session is being worked out.
4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details.	The Central/State Govt. policies for fee waiver to the socially dis-advantaged group is being followed.
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations, 2009 on M.Phil/Ph.D.	University is running M.Phil/Ph.D. programmes. The UGC guidelines (minimum standards and procedure for admission and awards of M.Phil/Ph.D. degree) as laid down in UGC Regulation, 2009 are and will be strictly followed and will continue to be followed in future.
4.7	Whether the University have a website? If yes, please give website address and whether the website is regularly updated?	Uttaranchal University is having its own website : i.e www.Uttaranchaluniversity.ac.in The website is being regularly updated as and when required.
4.8	How are the prospective students informed about the criteria for admission, rules &	The prospective students are informed about the criteria for admission, rules, regulations

	regulations, facilities available, etc?	and facilities available through University's website, prospectus, newspapers and University Notice Boards.								
4.9	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-</p> <table><tr><td>Name of the complainant</td><td>Complaint against</td><td>Date of complaint</td><td>Action taken by the University</td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <p>(Details to be provided in Appendix – XII)</p>	Name of the complainant	Complaint against	Date of complaint	Action taken by the University					<p>New University, Vice-Chancellor is empowered to entertain student's complaints. A detailed procedure in this regards is under preparation.</p>
Name of the complainant	Complaint against	Date of complaint	Action taken by the University							

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	<p>Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)</p>	<p>The University curriculum is finalized by the Board of Studies of the respective departments. The curriculum so finalized is perused by the Academic Council of the University. Academic Council submits with its recommendations to the Board of Management. The Board of Management finally approves the curriculum. A composition of the Academic Council and Board of Management is available in Appendix- XVII.</p> <p>The constitution of Board of Studies are as under.</p> <ol style="list-style-type: none"> 1. Director/Dean of respective Faculties – Chairman 2. One Assistant Professor of the concerned Faculty nominated by the Chairman – Member Secretary 3. Two Professors of the Faculty concerned by rotation of seniority – Member 4. Two Assistant Professor of the Faculty concerned by rotation – Member
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		<p>of seniority</p> <p>5. Two person outside experts – Member nominated by the Chancellor.</p>
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	Rules/regulations/procedures for the revision of the curriculum are yet to be finalized and a mechanism is to be devised with a flexibility to revise the curriculum as per the demand of the industry and academia. It is proposed that the review of the curriculum will be carried out after three-four years but not later than five years.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes, the approval of the Statutory Bodies of the University such as Board of Studies, Academic Council and the Board of Management of the University was taken for adopting and implementing the curriculum for the current academic session i.e. 2013-2014.
5.4	<p>Furnish details of the following aspects of curriculum design:</p> <p>Innovation such as modular curricula Inter/ Multidisciplinary approach.</p>	The curriculum was designed in consultation with the experts from the industry and academia from reputed organizations.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequent and its usage/	<p>University is having valid BSI certification for the academic year 2013-2014. Copy enclosed.</p> <p style="text-align: right;">Encl - 7</p>
5.6	Apart from classroom instruction, what are the other avenue of learning provided for the students? (Example: Projects, Internships, Field training, Seminar, etc.)	University has given appropriate weightage to the activities other than the class room teaching. Due weightage has been given for projects, internships, field training, seminar etc., for continuous assessment of the students.
5.7	Please provide details of the examination system (Whether examination based or practical based)	<ul style="list-style-type: none"> The performance of students in a semester shall be evaluated through continuous class assessment and end semester examination.

		<p>The continuous assessment shall be based on class tests, assignments/ tutorials, quizzes/ viva-voce and attendance or by means of any combination of these methods. The marks for continuous assessment (sessional marks) shall be awarded at the end of the semester.</p> <ul style="list-style-type: none"> • The end semester examination shall be comprised of written papers, practicals and viva-voce, inspection of certified course work in classes and laboratories.
5.8	What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?	The University will adopt marks based evaluation system to be carried out centrally at the University campus. Provision for inviting External experts is also there as per the requirement of the University. In some cases Grade system may also be adopted specially in Research.
5.9	Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.	New University. No end-term examination has yet taken place.
5.10	Does the University have a continuous internal evaluation system.	Yes, the University have continuous evaluation system i.e. evaluation of students' work throughout a term through its various components including theory, tutorials, practical, project, trainings, assignments, presentations, sessional papers, seminars and faculty(s) assessment etc.
5.11	How are the question papers set to ensure the achievement of the course objectives?	Question papers setting assignment will be given to the faculty internal/external who have sufficient experience of teaching and the assigned work with specific instructions that the questions papers are to be set keeping in view the fact that course objectives are achieved.
5.12	State the policy of the University for the	The broad policy for constitution of board of

	constitution of board of question paper setters, board of examiners and invigilators.	question paper setters, board of examiners and invigilators is to be finalized before the start of end-terms examinations which are tentatively scheduled for forthcoming December/ January.						
5.13	<p>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</p> <table border="1"> <thead> <tr> <th>Year</th><th>Date of exams</th><th>Date of announcement of results</th></tr> </thead> <tbody> <tr> <td></td><td></td><td></td></tr> </tbody> </table>	Year	Date of exams	Date of announcement of results				<ul style="list-style-type: none"> The tentative schedule for conducting the end-term examinations has been finalized from the month of December/ January. As per the policy of the University, the results of the end-term examinations will be announced within 45 days after the last examination of the term held.
Year	Date of exams	Date of announcement of results						

D. Admission Process

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information:</p> <p>a. Through special entrance tests</p> <p>b. Through interviews</p> <p>c. Through their academic record</p> <p>d. Through combination of the above</p> <p>Please also provide details about the weightage give to the above.</p>	<p>Students in the University for the various programmes offered by the University are admitted combining all the methods i.e. entrance test, students interview, merit in the qualifying examination etc.</p> <p>The special emphasis is given to the interview and the academic records in the qualifying examination of the students.</p>								
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table><tr><th>Name of the National/State level entrance exam</th><th>No. of students admitted</th><th>% of students from the total admitted</th><th>Remarks</th></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Name of the National/State level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					<p>Weightage is given to the national level entrance examinations i.e. JEE/GATE/CAT/MAT/GMAT etc., but being first year of the University, other modes of admissions i.e. personal interview, merit in the qualifying examination has also been applied. At present, we do not have the exact number of the students who have been admitted through national or state level entrance tests.</p>
Name of the National/State level entrance exam	No. of students admitted	% of students from the total admitted	Remarks							

6.3	Whether admission procedure is available on the University website and in the prospectus.	Yes, University admission procedure is available on the University's website and in University prospectus.								
6.4	Please provide details of the eligibility criteria for admission in all the courses.	Details of the eligibility criteria for admission in various courses offered by the University are enclosed. Encl - 8								
6.5	Whether University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:- <table><tr><td>Category</td><td>No. of students admitted</td><td>% of quota provided for reservation and preparation in respect of actual enrolment</td><td>Remarks</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks					Yes, the reservation policy of the Central/State Govt. in respect of admission of SC/ST/OBC/PH etc., students is followed in addition to above reservation, 40% seats of the total intake in each course is reserved for the students of Uttarakhand domicile.
Category	No. of students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks							
6.6	Whether any management quota is available for admission in the University? If yes, please provide details in the following format:- <table><tr><td>Total NO. of seats (Course-wise)</td><td>No. of total students admitted</td><td>No. of students admitted under Management quota</td><td>% of students admitted under management quota</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Total NO. of seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota					No management quota is provided for admission in the University offered academic programmes.
Total NO. of seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota							
6.7	What is the admission policy of the University with regard to NRI and overseas students?	Admission policy for NRI/Overseas/PIO students are being framed. No such student has been admitted during 2013-2014 in any of the programmes offered by the University.								

E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Course-wise fee structure of the University is enclosed. Encl - 9
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No other fee other than the fee displayed on the University website is being charged. No fee such as building, fee, development fee or any other fee by any name is being charged from the students by the University.
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes, Fee structure is available on the University website and the University prospectus.
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospectus or some hidden charges are there?	<ul style="list-style-type: none"> • Yes, fee is charged by the University as per fee structure displayed in the University website and in the prospectus. • No hidden charges by whatever name be called are being collected from the students.
7.5	Mode of fee collection	Fee is collected Semester-wise, through Bank, cheque, demand draft, RTGS, cash as per the convenience of the students.
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	<ul style="list-style-type: none"> • Fee concession to the meritorious students is provided as per details enclosed. • 26% fee concession is being provided to the domicile students of Uttarakhand state. Encl - 10
7.7	Details of the Hostel Fee including mess charges	Details of the Hostel fee collected from the students including mess charges are enclosed. Encl - 11
7.8	Any other fee	No other fee, other than displayed on the University website and in the prospectus is being charged from the students.
7.9	Basis of Fee Structure	Determined on the basis of the facilities i.e. infrastructure, labs, library and quality of teaching provided to the students.
7.10	Whether the University has	No complaint from any of the student in this regard has been

	received any complaint with regard to fee charged or fee structure? If yes, please give details about the action taken.	received as yet.
7.11	Whether University is providing any scholarship to students? If yes, please provide details.	Yes, University is providing scholarships to the meritorious students as per the attached norms and guidelines. Note: Scholarships details given in Encl - 10

F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution-wise and Department-wise)	<table><tr><th rowspan="2">Dept.</th><th colspan="2">Professor</th><th colspan="2">Associate Professor</th><th colspan="2">Assistant Professor</th></tr><tr><th>Sanctioned</th><th>Filled</th><th>Sanctioned</th><th>Filled</th><th>Sanctioned</th><th>Filled</th></tr><tr><td></td><td></td><td>6</td><td></td><td>4</td><td></td><td>85</td></tr></table> <p>Faculty ratio Professor, Associate Professor and Assistant Professor at 1:2:6 will be maintained in the time to come.</p>	Dept.	Professor		Associate Professor		Assistant Professor		Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled			6		4		85
Dept.	Professor			Associate Professor		Assistant Professor																
	Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled																
		6		4		85																
8.2	Details of teaching staff in the following format (Please provide details – Institution-wise and Department-wise). (Details to be provided in Appendix – XIII)																					

Deptt.	Name of the Teacher	Designation	Age	Educational Qualifications (Whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications
						Details enclosed				
						Encl – 12 (i), 12 (ii), 12 (iii)				

8.3	Category-wise Teaching staff	No. of	<table> <tr> <th>Category</th><th>Female</th><th>Male</th><th>Total</th></tr> <tr> <td>SC</td><td>-</td><td>1</td><td>1</td></tr> <tr> <td>ST</td><td>-</td><td>1</td><td>1</td></tr> <tr> <td>OBC</td><td>2</td><td>10</td><td>12</td></tr> <tr> <td>PH</td><td>-</td><td>-</td><td>-</td></tr> <tr> <td>General</td><td>27</td><td>60</td><td>87</td></tr> <tr> <td>Total</td><td>29</td><td>72</td><td>101</td></tr> </table>	Category	Female	Male	Total	SC	-	1	1	ST	-	1	1	OBC	2	10	12	PH	-	-	-	General	27	60	87	Total	29	72	101
Category	Female	Male	Total																												
SC	-	1	1																												
ST	-	1	1																												
OBC	2	10	12																												
PH	-	-	-																												
General	27	60	87																												
Total	29	72	101																												

8.4	Details of the permanent and temporary faculty members in the following format.	

Particulars		Female	Male	Total
Total no. of permanent teachers		29	72	101
No. of teachers with Ph.D. as the highest qualification		7	17	24
No. of teachers with M.Phil as the highest qualification		2	11	13
No. of teachers with PG as the highest qualification		19	38	57
		1	6	7
		B.Tech - 6 male and 1 female is engaged for primarily teaching Diploma students.		
Total no. of temporary teachers				
No. of teachers with Ph.D. as the highest qualification		Nil	Nil	Nil
No. of teachers with M.Phil as the highest qualification		Nil	Nil	Nil
No. of teachers with PG as the highest qualification		Nil	Nil	Nil
Total no. of part-time teachers				
No. of teachers with Ph.D. as the highest qualification		Nil	Nil	Nil
No. of teachers with M.Phil as the highest qualification		Nil	Nil	Nil
No. of teachers with PG as the highest qualification		Nil	Nil	Nil
No. of visiting teachers		Nil	Nil	Nil
8.5	Ratio of full-time teachers to part-time/contract teachers	Only full time faculty is engaged.		
8.6	Process of recruitment of faculty -Whether advertised? (Pl. attach copy of the ad) -Whether selection committee was constituted as per the UGC	• Through advertisement in local and national newspapers. <div style="text-align: right;">Encl – 13 (i)</div> • Yes, the selection committee is constituted as per the		

	Regulation?	UGC Regulation. Constitution of the selection committee for various faculty positions is enclosed. Encl – 13 (ii)
8.7	Does the University follow self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analyzed and used? Whether:- Self Appraisal Evaluation Peer Review Students evaluation Others (specify)	(i) University will follow self appraisal assessment method. (ii) Peer review and students evaluation is at present being followed. Both aspects in addition to other aspects as per guidelines of the UGC will be taken into consideration in the self-assessment method.
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	Faculty of Engineering & Technology – 1:12 Faculty of Management & Business Studies - 1:14.7 Faculty of Law & Legal Studies – 1:17 (BCI requirement is 1:40) Total faculty students ratio 1:14.55 Note: The strength of the faculty will be augmented as and when required from the existing surplus faculty of the constituent Institutions.
8.9	Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:- Scale of Pay with all the allowances. Professor- Associate Prof.- Assistant Prof.- Mode of Payment-	Yes, University is providing UGC pay scales to its permanent faculty. Pay Band 37400-67000+AGP 10000 (Minimum) Pay Band 37400-67000+APP 8000 (Minimum) Pay Band 15600-39100+AGP 6000 (Minimum) In some cases pay as per V th Pay Commission is also provided to the faculty who do not fulfill the minimum qualifications as provided in the UGC guidelines. Salary payment is made through crediting the salary to the

	(Cash/Cheque)	Bank account of the faculty/staff concerned. However, in the first month of joining when Bank account is not opened, salary may be paid through cheque at the request of the concerned faculty/staff as a special case.
8.10	Pay/Remuneration provided to:- Parti-time Faculty- Temporary Faculty- Guest Faculty-	At present University does not have any part-time/temporary/guest faculty. However, rules and procedures for engaging part-time/temporary/guest faculty in future are being framed.
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers/Any other)	At present, residence facility is not provided but in future to extend this facility is under consideration. Cubicals and computer facility is being provided. In addition to this free transportation to the faculty is provided.

G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	University has sufficient land and building as per norms. The University has more than 30 acre of land and more than 54545.26 sqm. Constructed area for instructional and administrative activities. In addition to above University also have 17658.41 sqm. Build-up area for Boys and Girls hostels and 19888.89 sqm. constructed area for Cafeteria.
9.2	Does the University have sufficient class rooms?	Yes, the University have sufficient number of class rooms.
9.3	Laboratories & Equipment (Details to be provided in Appendix-XIV and Appendix-XV)	Equipment details enclosed. Encl - 14
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	

9.4	Library	
a)	Total Space (all kinds)	
b)	Computer/Communication facilities	
c)	Total no. of Ref. Books (Each Department)	
d)	All Research Journals subscribed on a regular basis.	Library details enclosed. Encl - 15
9.5	Sports Facilities (Details to be provided in Appendix-XVI)	
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	Play Ground for football and Cricket is available.
b)	Track for Athletics	Available
c)	Basketball courts	Available
d)	Squash/Tennis Courts	Available (Tennis court only)
e)	Swimming Pool (Size)	Not available
f)	Indoor Sports Facilities including Gymnasium	Available
g)	Any other	<ul style="list-style-type: none"> • WI-FI Campus • Students Bus • Ambulance Facility • First Aid Kit for minor illness • Group Insurance • In-campus Cafeteria • In-campus ATM facility • Confectionery shop • Grocery Shop • Book Store • Auditorium (under construction)
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Separate hostels for Boys and Girls are available in the campus with a boarding and lodging capacity of - Boys 616 & Girls 726.

H. Financial Viability

10.1	<p>Details of the Corpus Fund created by the University</p> <p>Amount- FDR No. & Date</p> <p>Period-</p> <p>(Documents evidence to be given)</p>	<p>Rs. 5,00,00,000.00 (Rs. Five crore) only</p> <p>Bank Guarantee No. 1085121GPER0002 dated 13.03.2013</p> <p>23.11.2012 to 22.11.2017 (Five Years)</p> <p style="text-align: right;">Encl - 16</p>																
10.2	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p>	<table><tr><th>S. No.</th><th>Year</th><th>Income</th><th>Expenditure</th></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr></table> <p>Audited Balance Sheet of the promoting society i.e. Sushila Devi Centre for Professional Studies & Research for the years 2009-2010, 2010-11 & 2012-2013 are enclosed.</p> <p style="text-align: right;">Encl – 17 (i), (ii), (iii)</p>	S. No.	Year	Income	Expenditure												
S. No.	Year	Income	Expenditure															
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees-</p> <p>Donations-</p> <p>Loan-</p> <p>Interest-</p> <p>Any other (pl. Specify)-</p>	<p>The funds are made available by the promoting society as per time to time requirement of the University.</p> <p>Head-wise details are under preparation.</p>																
10.4	<p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given.</p>	<p>Unit cost will be worked out at the close of the financial/academic year of the University.</p>																

I. Government System

11. Organization, Governance and Management

11.1	<p>Composition of the statutory bodies of the University (Please give names, profession & full postal address of the members and date of constitution):-</p> <p>Governing Body</p> <p>Executive Council</p> <p>Board of Management</p> <p>Academic Council</p> <p>Finance Committee</p> <p>Board of Studies</p> <p>Others</p> <p>(Details to be provided in Appendix-XVII)</p>	<p>Composition of the various statutory bodies of the University is enclosed.</p> <p>Encl – 18</p> <p>Encl – 19</p> <p>Encl – 20</p> <p>Encl – 21</p> <p>Encl – 22 (i), 22 (ii), 22 (iii), 22 (iv), 22 (v), 22 (vi), 22 (vii), 22 (viii), 22 (ix), 22 (x), 22 (xi) & 22 (xii)</p>
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years</p> <p>(Enclose attached copy of the minutes of the meetings)</p>	<p>1. The first meeting of the Board of Governors was held on 24th April, 2013.</p> <p>2. The meeting of the Board of Management (Executive Council) and the Academic Council was held on 08th August, 2013.</p> <p>3. The first meeting of the Academic Council was held on 08th August, 2013.</p> <p>Minutes of the meetings are enclosed.</p> <p>Encl – 23 (i), 23 (ii), 23 (iii)</p>
11.3	<p>What percentage of the members of the Board of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p>Two external experts are nominated by the Chancellor in each Board of Studies Committee. The constitution of the Board of Studies is detailed at column 5</p>
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>The strategies to review academic programmes will be worked out in the next meeting of the Academic Council.</p>

J. Research Profile

12.1	Faculty-wise and Department-wise information to be provided in respect of the following:- <ul style="list-style-type: none">➤ Student Teacher Ration➤ Class Rooms➤ Teaching labs➤ Research labs (Major Equipments)➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)➤ Publications in last 3 years (Year-wise list)➤ No. of Books Published➤ Patents➤ Transfer of Technology➤ Inter-departmental Research (Inter-disciplinary)➤ Consultancy➤ Externally funded Research Projects➤ Educational Programmes Arranged	1:14.55 1 class room for 60 students Adequate facility is available Major equipments available M. Tech – 20, Ph.D. – 23 List attached. 14 Nil Nil Nil To be started Nil Nil Nil First year programmes are planned in the later part of the year.
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K. Misc.

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details

(Details to be provided in **Appendix-XVIII**)

13.2	Summary of the Non-Teaching Staff				
		Particulars	Female	Male	Total
		Administrative	8	39	47

	<i>(Group-wise staff have not yet been finalized)</i>	Staff			
		Group A			
		Group B			
		Group C			
		Group D			
		Sub total			
		Technical Staff	1	9	10
		Group A			
		Group B			
		Group C			
		Group D			
		Sub total			
		Grand Total	9	48	57
		Encl – 24			

13.3	Summary of the Non-Teaching Staff	Category	Female	Male	Total
		SC	1	4	5
		ST	1	-	1
		OBC	-	-	-
		PH	-	-	-
		General	7	44	51
		Total	9	48	57
13.4	Ratio of Non-teaching staff to students	1:25			
13.5	Ratio of Non-teaching staff to faculty	1:1.65			

14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years				New University. No end-term examination has held as yet.
	Sl. No.	Course	No. of Candidates appeared	Result	

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15. Accreditation

15.1	Whether Accredited by NAAC? If yes, please provide the following details:- Date of Accreditation Period Grade CGPA Grading System Followed	New University. The UGC guidelines for accreditation will be strictly followed. However, certification for the University standards has been got carried out by BSI for the academic session 2013-2014.								
15.2	Whether courses are accredited by NBA? If yes, please provide course-wise details as under:- <table><tr><td>Sl. No.</td><td>Course</td><td>Whether Accredited</td><td>Period of Accreditation</td></tr><tr><td></td><td></td><td></td><td></td></tr></table>	Sl. No.	Course	Whether Accredited	Period of Accreditation					New University. The UGC guidelines for getting accreditation will be strictly followed.
Sl. No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	New University. The UGC guidelines for accreditation will be strictly followed. BSI Certification for the session 2013-2014 has been got carried out.								
15.4	Any other information (including special achievements by the University which may be relevant for the University)	SAP Details 100 students of MBA-I semester are enrolled in SAP. B1 course have 3 modules namely TB1100 SAP Business One Accounting, TB1000 SAP Business One Logistics & TB1200 SAP Business One Implementation and Support Release 8.8.								

16. Strength and Weakness of the University

16.1	<p>Strengths of the University</p>	<ul style="list-style-type: none"> • ISO 9001:2008 vide BIS Certificate No. FS534605 dated 31st July, 2013. • CII (NR) Institutional Membership No. N37331 • Academic Partnership with MCX-SX
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		<ul style="list-style-type: none"> • CSI Institutional Membership No. I02102 • CRISIL SME Rating <p>Documents Enclosed. Encl - 25</p>
16.2	Weakness of the University	Experienced and well qualified faculty as per the norms and guidelines of the UGC are not available inspite of best of our efforts i.e. advertisement in the local, national daily and personal contacts.

Certificate

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC regulation.

The above information is also posted on the website of the University:
www.uttaranchaluniversity.ac.in

Signed and Sealed by the Head of the Institution